



EDISON HIGH SCHOOL

Student Handbook and Planner 2017-18

MAIN CAMPUS

9020 SW Beaverton Hillsdale Hwy
Portland, OR 97225
Phone: (503) 297-2336
Fax: (503) 297-2527

SATELLITE CAMPUS

9400 SW Beaverton Hillsdale Hwy
Beaverton, OR 97005

Website: www.edisonhs.org

SCHOOL OFFICE HOURS

Monday, Wednesday & Thursday: 8:00 a.m. – 4:00 p.m.
Tuesday: 9:00 a.m. – 4:00 p.m.
Friday: 8:00 a.m. – 3:00 p.m.

CLASS SCHEDULE

Monday, Wednesday, Thursday & Friday: 8:45 a.m. – 2:45 p.m.
Tuesday: 9:25 a.m. – 2:45 p.m.
Half Day Schedule: 8:45 a.m. – 11:50 a.m.

This planner is the property of:

NAME	PHONE	EMAIL

Study Buddies

Name _____ Class _____ Phone _____

Name _____ Class _____ Phone _____

Name _____ Class _____ Phone _____

2017 – 18 BELL SCHEDULES

REGULAR SCHEDULE – PERIOD ROTATION

	MONDAY	WEDNESDAY	THURSDAY	FRIDAY	TUESDAY	
8:45 – 9:40	2	2	2	ADVISORY & BIG GROUP	FACULTY MTG	
9:40 – 9:55	BREAK	BREAK	BREAK	BREAK	9:25 – 10:15	2
10:00 – 10:55	3	3	3	3	10:20 – 11:10	7
11:00 – 11:50	4	7	4	4	11:15 – 12:00	4
11:50 – 12:30	LUNCH	LUNCH	LUNCH	LUNCH	12:00 – 12:40	LUNCH
12:35 – 1:30	5	5	7	5	12:45 – 1:35	5
1:35 – 2:30	6	6	6	7	1:40 – 2:30	6
2:35 – 2:45	AD GROUP	AD GROUP	AD GROUP		2:35 – 2:45	AD GROUP
2:50 – 3:30	8	8	8		2:45 – 3:30	8

ASSEMBLY 1 SCHEDULE

	MONDAY	WEDNESDAY	THURSDAY	FRIDAY
8:45 – 9:35	2	2	2	ADVISORY & BIG GROUP
9:35 – 9:50	BREAK	BREAK	BREAK	BREAK
9:55 – 10:45	3	3	3	3
10:50 – 11:35	4	7	4	4
11:35 – 12:15	LUNCH	LUNCH	LUNCH	LUNCH
12:20 – 1:10	5	5	7	5
1:15 – 2:05	6	6	6	7
2:10 – 2:45	AD GROUP	AD GROUP	AD GROUP	
2:50 – 3:30	8	8	8	

ASSEMBLY 2 SCHEDULE

	MONDAY	WEDNESDAY	THURSDAY	FRIDAY
8:45 – 9:30	2	2	2	ADVISORY & BIG GROUP
9:35 – 10:35	AD GROUP	AD GROUP	AD GROUP	BREAK
10:40 – 11:25	3	3	3	3
11:30 – 12:10	4	7	4	4
12:10 – 12:50	LUNCH	LUNCH	LUNCH	LUNCH
12:55 – 1:40	5	5	7	5
1:45 – 2:30	6	6	6	7
2:35 – 2:45	AD GROUP	AD GROUP	AD GROUP	
2:50 – 3:30	8	8	8	

ASSEMBLY 3 SCHEDULE				
	MONDAY	WEDNESDAY	THURSDAY	FRIDAY
8:45 – 10:00	2	2	2	ADVISORY & BIG GROUP
10:00 – 10:15	BREAK	BREAK	BREAK	Break
10:20 – 11:10	3	3	3	3
11:15 – 12:05	4	7	4	4
12:05 – 12:40	LUNCH	LUNCH	LUNCH	LUNCH
12:45 – 1:35	5	5	7	5
1:40 – 2:30	6	6	6	7
2:35 – 2:45	AD GROUP	AD GROUP	AD GROUP	
2:50 – 3:30	8	8	8	

ASSEMBLY 4 SCHEDULE				
	MONDAY	WEDNESDAY	THURSDAY	FRIDAY
8:45 – 9:30	2	2	2	ADVISORY & BIG GROUP
9:30 – 9:45	BREAK	BREAK	BREAK	BREAK
9:50 – 10:35	3	3	3	3
10:40 – 11:20	4	7	4	4
11:20 – 11:55	LUNCH	LUNCH	LUNCH	LUNCH
12:00 – 12:50	5	5	7	5
12:55 – 1:40	6	6	6	7
1:45 – 2:45	AD GROUP	AD GROUP	AD GROUP	
2:50 – 3:30	8	8	8	

ALTERNATE BELL SCHEDULES			
TRIPLE ASSEMBLY		HALF-DAY SCHEDULE	
8:40 – 9:10	ASSEMBLY		
9:20 – 10:20	2	8:45 – 9:40	5 or 7
10:20 – 10:35	BREAK	9:40 – 9:55	BREAK
10:40 – 11:25	3	10:00 – 10:55	3
11:30 – 12:10	4	11:00 – 11:50	4
12:10 – 12:50	LUNCH		
12:55 – 1:45	7		

END-OF-TERM FINALS SCHEDULE					
FINALS SCHEDULE DAY 1		FINALS SCHEDULE DAY 2		FINALS SCHEDULE DAY 3	
8:15 – 9:45	2	8:15 – 9:45	4	8:15 – 9:45	7
9:45 – 10:05	BREAK	9:45 – 10:05	BREAK		
10:10 – 11:40	3	10:10 – 11:40	5		

EDISON CALENDAR 2017-18

Aug 14-17:	Transitions/Tech Week (New Students)	Feb. 19:	No Classes – Presidents’ Day
Aug. 25:	New Student Orientation 1-4pm	Feb. 20:	No Classes – Faculty/Staff Retreat
	New Parent Orientation 4-5pm	Feb. 26:	Spring Athletics Begin
	All School Picnic 5pm	Mar. 8:	Collaboration – No 8 th Period
Aug. 29:	Classes Begin 9:25am	Mar. 10:	Brilliance Benefit 5pm
	Photo Day	Mar. 17:	Saturday School 9:00 – 12:00
Sept. 4:	No Classes – Labor Day	Mar. 23:	End of 3 rd Quarter – 11:50 Dismissal
Sept. 5:	Hot Lunch Begins	Mar. 26-30:	Spring Break
Sept. 14:	New Student Dessert 6pm	Apr. 2:	Classes Resume
Sept. 18:	JHS Back to School Night 7pm		4 th Quarter Begins
Sept. 23:	Saturday School 9:00 – 12:00		Grandparent’s Day
Sept. 25:	Technology for your Teen 6:30pm	Apr. 12:	Collaboration – No 8 th Period
	Back to School Night 7pm	Apr. 14:	Sader Hawkins Dance 8pm
Sept. 26-28:	Twin Lakes Excursion	Apr. 16:	No Classes – Senior Conferences
Sept. 30:	Homecoming Dance 8pm	Apr. 21:	Saturday School 9:00 – 12:00
Oct. 3-5:	Ashland Excursion	May 10:	Art Show & Science Fair 6-7:30pm
Oct. 11:	PSAT Testing 8:45 – 12:15		No 8 th Period
	Staff First Aid Training @ 12:45	May 12:	Saturday School 9:00 – 12:00
Oct. 13:	No Classes – State In-service Day	May 19:	JHS Junior/Senior Prom 8pm
Oct. 19:	Collaboration – No 8 th Period	May 28:	No Classes – Memorial Day
Oct. 21:	Saturday School 9:00 – 12:00	June 1:	Awards Presentation 1pm
Oct. 27:	End of 1 st Quarter – 11:50 Dismissal		Graduation 6pm
Oct. 30:	2 nd Quarter Begins	June 5:	Final Exams (Periods 2 & 3) 8:15 – 11:40
Nov. 2:	Collaboration – No 8 th Period	June 6:	Final Exams (Periods 4 & 5) 8:15 – 11:40
Nov. 3:	Partner w/Edison Breakfast 7:30am		
	Late Start – 10am	June 7:	Final Exams (Period 7) 8:15 – 9:45
Nov. 9:	No Classes: Conferences for 9-11 th grades		Recognition Ceremony 10:45 – 11:30
	Jesuit: No Classes – Conferences	June 8:	All Family Picnic 11:30am – 1pm
Nov. 10:	No Classes – Veteran’s Day		Last Day of School
Nov. 13-14:	No Classes – Conferences for 9-11 th grades		Teacher Work Day
Nov. 18:	Saturday School 9:00 – 12:00		
Nov. 22:	Edison & Jesuit: Half Day		
Nov. 23-24:	No Classes – Thanksgiving Holiday		
Nov. 30:	Collaboration – No 8 th Period		
Dec. 14:	Edison & Jesuit: Half Day		
Dec. 15:	Edison & Jesuit: Half Day		
Dec. 18 – Jan. 1:	Winter Break		
Jan. 2:	Classes Resume		
Jan. 11:	Collaboration – No 8 th Period		
Jan. 12:	Service Learning Hours Due		
Jan. 13:	Saturday School 9:00 – 12:00		
Jan. 15:	No Classes – MLK Day		
Jan. 17:	Final Exams (Periods 2 & 3) 8:15 – 11:40		
Jan. 18:	Final Exams (Periods 4 & 5) 8:15 – 11:40		
Jan. 19:	Final Exams (Period 7) 8:15 – 9:45		
	End of 1 st Semester		
Jan. 22:	Semester 2 Begins		
	3 rd Quarter Begins		
Jan. 26:	Financial Aid Deadline		
	Girls Lock In 3pm – 6pm		
Jan. 27:	JHS Winter Dance 8pm		
Feb. 2:	Service Learning Paper Due		
Feb. 8:	Collaboration – No 8 th Period		
Feb.10:	Saturday School 9:00 – 12:00		

Faculty/Staff	Position	Email Address	Ext
Beard, Steve	Science Teacher	steveb@edisonhs.org	111
Busic, Craig	Health Teacher	craigb@edisonhs.org	119
Callahan, Martha	Transitions Specialist	marthac@edisonhs.org	301
Cannon-Fleming, Andree	Counselor	andreef@edisonhs.org	303
Cochran, Melissa	Sign Language Teacher	melissac@edisonhs.org	305
Connolly, Bridget	U.S. History & Econ Teacher	bridgetc@edisonhs.org	121
Cooper, Chris	Business Manager	chrisc@edisonhs.org	105
Dexter, Nick	Learning Specialist/Counselor Chair	nickd@edisonhs.org	123
Fellows Russell, Kate	English Teacher	kater@edisonhs.org	122
Halpin, Kassie	English Teacher	kassier@edisonhs.org	306
Hansen, Rachel	Science Teacher	rachelh@edisonhs.org	112
Hogan, Jennifer	Development Director	jenniferh@edisonhs.org	103
Johnson, Elizabeth	Reading Specialist	elizabethj@edisonhs.org	211
Johnson, Linda	Office Manager	lindaj@edisonhs.org	100
Keller, Daniel	Senior Seminar & Math Teacher	dank@edisonhs.org	308
Livesey, Colin	Mathematics Teacher	colinl@edisonhs.org	118
Lonnquist, Shanna	Science Teacher	shannal@edisonhs.org	213
Lucas, Carrie	Counselor & Art Therapist	carriel@edisonhs.org	101
Maguire, Pat	Director & Government Teacher	patrickm@edisonhs.org	106
Manning, Maureen	English & Drama Teacher	maureenm@edisonhs.org	120
Renshaw, Ally	Technology Director	allyr@edisonhs.org	109
Sasaki, Tammy	Development Associate	tammys@edisonhs.org	108
Stamps, Fred	Sign Language Teacher	freds@edisonhs.org	212
Theberge, Amy	Auction Coordinator	amyt@edisonhs.org	302
Weaver, Jonah	World History & English Teacher	jonahw@edsionhs.org	110
Williams, Molly	Mathematics Teacher	mollyw@edisonhs.org	304
Wold, Jason	Assistant Director	jasonw@edisonhs.org	104

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I. ACADEMIC POLICIES

1.1 GRADUATION REQUIREMENTS

The requirements for graduation from Edison High School have been set by the Oregon State Department of Education. Students who successfully complete these requirements will be awarded an Edison diploma. One credit is equal to one full year of study. Students need to take 24 credits in the required classes to earn their diploma.

Graduation Requirements

- **English:** 4 credits
- **Mathematics:** 3 credits (at the Algebra I level and higher)
- **Science:** 3 credits
- **Social Science:** 3 credits
- **Health:** 1 credit
- **Physical Education:** 1 credit
- **Second Language:** 2 credits in the same language
- **The Arts/Career and Technical Education:** 1 credit
- **Electives:** 6 credits

1.2 COURSE OFFERINGS & STANDARD SCHEDULE

<u>SUBJECT</u>	<u>COURSE TITLE</u>	<u>UNITS OF CREDIT</u>
Advisory	Advisory	0.25
Fine Arts	Art	1
	Drama	1
Careers	Senior Seminar	1
English	English I	1
	English II	1
	English III	1
	English IV	1
Health	Health	1
Language	American Sign Language I	1
	American Sign Language II	1

Mathematics	Pre-Algebra	1
	Algebra 1A	1
	Algebra 1B	1
	Geometry	1
	Algebra 2	1
Science	Biology	1
	Earth Science	1
	Physics	1
Social Science	Government/Economics	1
	U.S. History	1
	World History	1
Electives (Including P.E.)	Offerings Vary	6

24

Total Required Credits

Standard Four-Year Class Schedule

9th Grade	English I	Math	Health	World History	Art	Elective
10th Grade	English II	Math	Physics	Economics/ Government	Drama	Elective
11th Grade	English III	Math	Earth Science	U.S. History	ASL I	Elective
12th Grade	English IV	Math	Biology	Senior Seminar	ASL II	Elective

1.3 STUDENT PROGRESS AND EDISONCONNECT

Reports of student progress are accessed via edisonconnect.org. Included are grades and teacher comments. Semester grades are mailed home, but will also be available on EdisonConnect.

1.4 ADVISORY GROUP

Every student is a member of an Advisory Group which meets each day for check-in and in-depth curriculum each week. This group builds a supportive atmosphere to work on academic and social issues. Students focus on service learning and prepare their student-led conferences for parents and staff during this time. Students will receive .25 credits for this graded class per year.

II. GENERAL POLICIES

2.1 INTERNET USAGE GUIDELINES

Internet access is a part of the Edison High School Network. All use must be consistent with learning and teaching. The student agrees to use the network for educational purposes only and to avoid accessing or distributing inappropriate material, including obscene, profane, offensive or inflammatory language or materials. Using the network for commercial purposes, advertising, personal gain or political campaigning is prohibited. Visiting social networking or gaming websites (Instagram, Snapchat...) or instant messaging without permission will result in loss of network privileges.

Student users agree to refrain from bullying or defaming any Edison High School student or staff member via the internet. Hostile, malicious or inflammatory emails, blogs, web pages, message boards or other internet forms of communication directed at or sent to students or staff will be considered harassment and may be directed to the proper authorities for further investigation and/or discipline.

The student agrees not to give his/her address or phone number to anyone contacted via the network without written parental permission to do so. The student also agrees to take responsibility for his/her actions and words. Impersonations, pseudonyms, photographs and anonymity are not acceptable on an educational network. Students represent this school. Nothing that uses Edison's name and account should be posted to any bulletin boards, news groups, or other public message place, especially if the message contains profanity, obscenity, or inflammatory material.

Student users agree not to upload or download any programs onto school devices. Any deliberate attempt by a student to gain unauthorized entry into systems, or to vandalize or destroy hardware and software or data files is considered criminal activity under state and federal laws, and the student will be subject to prosecution.

Network activity will be monitored and logged. This includes internet activity.

2.2 TELEPHONE USE

Students are allowed to make phone calls from school with staff permission during breaks, between classes, at lunch and after school on the student phone located at the front desk. Students are not to use the school phone during class or to make social arrangements during school hours.

2.3 CELL PHONE POLICY

Students with phone privileges may use their phone only during break and lunch, and only in the designated areas. The cell phone use area at the main campus is outside by the picnic tables. At the satellite campus, students may use their phone in the courtyard by the front door. The only other acceptable location is Jesuit's cell phone use area. Students should not be using their phones once they have arrived on campus at the beginning of the day, and should wait until they have left campus before using phones at the end of the day.

The cell phone policy is as follows:

- Returning students: All returning students may keep their phones with them throughout the day. Phones must be either turned off or silenced: if they are being used at a time other than break or lunch or are causing a disruption, staff members may choose to collect the device until the end of the day. A student who repeatedly violates the cell phone rules will lose their cell phone privileges, and will be required to turn their phones in during school hours.
- New students: New students must turn their phone in every morning before school starts (or at break for students with their first class at Satellite), and may pick it up again at the end of the day (after advisory or 8th period). Students who turn in their phones consistently for the 1st Quarter will earn phone privileges for the 2nd Quarter. Students who are not consistent 1st Quarter will have the opportunity to demonstrate consistency in the 2nd Quarter so that they can earn phone privileges later in the year.

2.4 WEARABLE DEVICES

The use of wearable technology (i.e. smart watches) is not allowed in the classroom. If a student is caught using the technology in class, the teacher has the right to take it until the end of the day. Because of the potential for academic integrity violations, teachers have full authority to require students to remove such devices during class.

2.5 VALUABLES AT SCHOOL

Although Edison strives to be a safe and honest environment, we are not responsible for lost or stolen valuables. Items such as purses, wallets, cash, calculators, iPads, phones, etc. should never be left unattended. Always carry valuables with you or put them in your locker. To be on the safe side, valuables are best left at home. No portable gaming units are allowed at school.

2.6 DRESS CODE

Edison High School has a dress code to prepare students for the work environment. Additionally, studies show that students perform better academically and behaviorally when properly attired.

All clothing should be clean, neat, and in good repair. Clothing that is torn, frayed, has ragged edges, holes or patches is not acceptable.

Tops

- Must have sleeves (no tank-tops, etc.)
- Must cover back and stomach
- Must cover cleavage
- Must be opaque (unless wearing school appropriate garment underneath)

Pants

- No sweat pants
- No yoga pants or tights (without a skirt or dress over them)
- No athletic pants (warm-ups, etc.)

Shorts, Skirts and Dresses

- Must be longer than 3 inches above the knee (even when sitting)
- Cannot be athletic shorts of any kind

Shoes

- No flip-flops
- No slides

Unacceptable:

- Clothes that promote sex, drugs, alcohol, tobacco products, violence, or uses bigoted or suggestive language
- Gang-related attire
- Metal-studded belts, studded jewelry, unhemmed pants, trench coats
- Sunglasses in the building
- Hairstyles such as spiked hair, Mohawk, or unnatural colors
- Facial piercings, gauged earrings

Edison reserves the right to update the dress code at any time.

Edison Staff will determine if attire not explicitly covered in the above guidelines is permitted. If a student violates the dress code, he/she will be asked to change clothes. The student will be sent home to change into appropriate clothing OR parents may bring in appropriate clothing. Class time missed will be unexcused and must be made up. Parent/guardian support is greatly appreciated in this area.

2.7 TRANSPORTATION

Students who will be driving to school must:

- Be juniors or seniors to park on campus
- Register their car with Edison
- Not bring any illegal items in the vehicle such as tobacco, alcohol, drugs, or weapons
- Park only in designated areas

The school is not responsible for theft or vandalism.

2.8 MEDICATIONS

Students may not carry prescription or non-prescription medications with them during the school day. All medications need to be given to the front desk in their original containers. Additionally, please keep the office and counseling department informed of any changes in medication throughout the year.

2.9 PLAGIARISM & ACADEMIC INTEGRITY

Plagiarism and cheating are serious academic offenses and will not be tolerated at Edison High School. Consequences may vary depending on the extent of the violation, but they could include: re-doing an assignment, failing an assignment, parent notification, meeting with the administration, academic probation, suspension, or class failure. What exactly is plagiarism? Plagiarism is intellectual dishonesty — taking another person's idea or research and claiming it as one's own. Plagiarism is stealing in the same way that swiping a wallet is stealing. The only difference is that plagiarism is the theft of thoughts, not of goods.

2.10 STUDENT I.D. CARDS

All students will have pictures taken during the first week of school for a student body card. This card is necessary for entrances to dances and other events at Jesuit outside the regular school day. If it is lost and a replacement card is needed, the cost is \$5.00.

2.11 GATE CARDS

All students are provided with a gate card. These cards are used to enter Jesuit's campus and the gate by the baseball field between the Valley Plaza and our campus. Students are responsible for these cards, and must pay \$5.00 for a replacement. For safety purposes, students are asked to make sure the gate is closed behind them and never allow someone they don't know to enter the campus with them.

2.12 SCHOOL LUNCHES

Students have a couple of options for lunch. Every Monday pizza is delivered to the Jesuit cafeteria from Pizza Schmizza. Jesuit takes cash only for pizza. On the other days, Jesuit has a full menu of a la carte items to choose from. Students can purchase individual lunch tickets or a lunch card for \$30 (checks payable to Jesuit) to buy items from their daily menu. If you choose to bring a lunch from home, we have two microwaves and a refrigerator available for student use at Edison.

2.13 LIBRARY

The Jesuit High School Library is available for use by our students. We ask that students follow Jesuit's Library rules for behavior and checking out and returning books and other materials.

2.14 SCHOOL SUPPLIES AND FEES

Students are expected to provide pencils, pens, and paper. In addition, students may be required to pay certain other fees or deposits including:

1. Voluntary purchases of pictures, yearbook, etc.
2. Fees for lost or damaged library books and school-owned equipment
3. Field trips and Excursions
4. Admission fees for extracurricular activities

2.15 STUDENT ACTIVITIES

Activities for students include Student Council, Diversity Club, Peer Helpers, Link Crew, Ultimate Frisbee and CYO basketball. In addition, Edison students are invited to attend Jesuit High School's dances, plays, and sporting events. A variety of clubs are also available for participation at Jesuit. Edison students may audition for music and drama programs at Jesuit.

2.16 SPORTS

Edison students may participate in Jesuit sports according to the OSAA (Oregon School Activities Association). OSAA mandates Edison students play for Jesuit, not their home school. Sports offered are as follows:

Fall

Cross Country (no cut)
Football (no cut)
Soccer
Volleyball

Winter

Basketball
Ski Racing
Swimming (no cut)

Spring

Baseball
Golf
Lacrosse
Softball
Tennis
Track & Field (no cut)

2.17 SHORT-NOTICE SCHEDULE CHANGES

Because many Edison students take classes at Jesuit High School, our school day matches theirs. Occasionally, Jesuit alters their daily schedule without giving sufficient time to notify parents. We will make every attempt to pass along changes as quickly as possible.

2.18 INCLEMENT WEATHER/ LATE OPEN/CLOSURE INFO

Our website www.edisonhs.org will have school closure or late-start information. We will also send an email as soon as possible. You may also follow instructions for Jesuit HS on the local radio and TV stations.

2.19 NON-DISCRIMINATION POLICY

Edison High School does not discriminate on the basis of race, religion, color, national origin, disability, marital status, sexual orientation, or gender in providing education or access to benefits of education services, activities and programs in accordance with Title VI, Title VII, Title IX and other civil rights or discrimination issues; Section 504 of the Rehabilitation Act of 1973, as amended; and the Americans with Disabilities Act, 1990.

2.20 HARASSMENT POLICY

Edison High School strives to maintain a learning environment free of all types of discrimination and harassment, including sexual harassment. Harassment can take the form of relational aggression such as bullying, teasing, inappropriate language, threats, malicious comments or spreading rumors. Harassment intended to harm a person's social status or relationships is defined as relational aggression. Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors and other unwanted verbal or physical sexually-oriented advances. Conduct is viewed as harassment when it has the purpose of affecting or interfering with a person's school performance or creates an intimidating, hostile or offensive environment at school or school-sponsored events. **This policy also applies to internet and online relationships.**

If a student believes he/she is the victim of harassment, he/she has the option of telling or writing to the offender to stop the activity. If the offender persists, the aggrieved person reports the violation to a teacher, counselor or administrator. Edison staff will work with the offender and the aggrieved person to stop the harassing behavior.

2.21 CONDUCT WHILE AT JESUIT HIGH SCHOOL

As guests on Jesuit High School's campus, Edison High School students will abide by Jesuit High School's rules and policies. All Edison students attending Jesuit High School classes are fully subject to the rules and regulations stated in the Jesuit High School Student Handbook. In addition, Edison students present on the Jesuit High School campus during the school day and/or who attend any Jesuit High School functions are subject to all Jesuit High School's student handbook regulations governing such situations. As an independent school from Jesuit High School, Edison High School has no desire to influence or change any of Jesuit High School's rules or policies.

III. ATTENDANCE POLICY

3.1 ABSENCES

Academic progress requires consistent participation and attendance. Academic success for students with learning differences is highly correlated to daily attendance. We place a high priority on the importance of students participating in the classroom environment and receiving support. Attendance in all classes is **required**.

A benchmark of classroom attendance in addition to a passing grade will be **required** to earn credits at Edison High School. The benchmarks are as follows:

- For one-half (0.5) credit: 55 classroom hours
- For one-quarter (0.25) credit: 27.5 classroom hours

A "classroom hour" is defined as a fully attended classroom period, Periods 2 through 7.

*Additional attendance hours, if needed, can be earned during 8th period time (Monday-Thursday, 2:50-3:30 pm), at the rate of one-half (0.5) classroom hour per 8th period class.

Upon arrival, students should be prepared to stay and participate for the full length of each period. Once students arrive on campus, they are required to stay at school until they leave at the end of the day. We are a closed campus with the exception of senior lunch privileges.

Unexcused absences will be handled on an individual basis. When a student has an Unexcused Absence he/she will have a conference with Jason Wold, Assistant Director, and detention will be assigned. If a student has continued attendance problems, a meeting will be held with the parents to discuss this issue. Class work or activities missed due to unexcused absences may not be made up for credit.

In case of illness, late arrival or early dismissal, a parent or guardian should send an email to attendance@edisonhs.org or call the office at 503-297-2336 by 9am. The student is responsible to make arrangements to complete missed work when he or she returns. Class work that is not made up will be reflected in the student's grade.

3.2 TARDIES

Because tardiness is disruptive to the educational process, the individual and the class, students are expected to be on time (with the proper materials) to all classes. Edison staff is concerned about unexcused tardiness and will take the following approach to reduce tardiness:

1. Arriving to class after the bell constitutes tardiness.
2. Tardiness can be excused by the following:
 - Excused note or call from parent or guardian
 - Excused slip by another staff member
 - Teacher judgment
3. A student is accountable to the classroom teacher for an unexcused tardy.
 - First offense will result in a warning.
 - Second and third offenses will result in lunch detention
 - If the student continues to accumulate tardies, a mandatory conference with the student and parents or legal guardians will be scheduled.

3.3 EIGHTH (8TH) PERIOD

Eighth period is an opportunity for extra academic help. If a student earns a "D" or "F" in any week of the quarter, he/she will have mandatory 8th period until the grade rises. Eighth period, held from 2:50-3:30 Mondays - Thursdays, is operated like a regular academic class. Tardies and discipline issues are not tolerated, and attendance is taken daily.

Students participate in 8th period for the week if:

1. The student voluntarily chooses to attend.
2. The parent/guardian requests the student to attend.
3. The student receives a D or F at the end of any week.

Requirements:

1. Attend Monday – Thursday from 2:50 - 3:30, or attend 8:00am - 8:40am if the student has prior approval from the Assistant Director.
2. If the student arrives late, they must make up their missed time.
3. If the student misses mandatory 8th period, he/she will have detention the following day.
4. Two cuts equal an in-school suspension.

3.4 NINTH (9TH) PERIOD

Ninth period is offered Monday – Wednesday from 3:30 – 4:15. Students with three or more D's/F's are required to attend 9th period each day it's offered until their grades improve.

IV. BEHAVIOR POLICY

4.1 DISCIPLINE AND CONSEQUENCES

Edison students are generally a positive, well-behaved student body. Students and parents sign agreements for respectful behavior at the start of the school year. Behavior terminology is explained and posted in classes the first week of school; these words concretely identify the infraction as it occurs, thus eliminating the need for explanation and argument. Put-downs are not allowed. Teachers use progressive consequences appropriate to the infraction including: warnings, lunch time detention, call home to parents, time-out room, time after school, in-school suspension (ISS), suspension and expulsion. Consequences may also include an apology, a peer-mediated agreement, loss of privileges, an alternate assignment, community service, and a conference with parents.

4.2 SMOKING

Cigarette smoking by minors is illegal. Students may not hold or possess tobacco products. Cigarette smoking is not permitted on or near the campus or parking lots, including 7-Eleven and Valley Plaza.

4.3 ILLEGAL SUBSTANCES

Research and statistics show that students with ADD/ADHD and other learning differences are at a higher risk for substance abuse and addiction than the general population. Students may not talk about, discuss, brag about, use, possess, distribute, or sell illegal drugs, prescription medication, or alcohol. In the case of suspected use, possession or distribution, the student may be suspended until the incident(s) can be reviewed, and a determination made regarding appropriate action.

Actions include but are not limited to: informing parent/guardian, suspension, urinalysis (UA), assessment, adherence to a treatment plan and/or expulsion. We require parent/guardian and student support to maintain a safe and substance-free school.

V. SERVICE LEARNING

Service Learning is a great way for young adults to give back to the community, to gain experience, and to grow in understanding and empathy. Service Learning provides high school students with valuable understanding of real world issues while gaining job experience, social skills, and self-discipline which will serve them in their post-secondary years and beyond. It is becoming an important part of our youth culture, and it provides the opportunity for gaining many of the traits we want to encourage and foster in the students of Edison High School. We want service learning to be a vehicle for our students to develop as citizens who can use good problem solving skills, experience a sense of social responsibility, who recognize that young adults can make a difference in their communities, and who learn how their actions affect others.

- Students are required to document a minimum of 15 hours for new students and 20 hours for returning students of service learning each year that they attend Edison High School.
 - *A limit of 10 hours of service learning each year may be from Edison events, including:*
- Link Crew – 6 hours
- Edison Breakfast – 2 hours
- Edison Auction – 4 hours
 - All remaining hours must be served through community service organizations.
- Service Learning is worth 50% of the Advisory grade. Those students who do not complete their hours and paper will fail Advisory, and will, ultimately, be unable to graduate. Students who do not complete hours will also have to serve lunchtime detention until the hours are completed.
- *It is strongly recommended that students complete their service learning hours during the summer months.*
- We want students to self-select their service learning experience. There are many opportunities throughout the Portland metro area. Families are encouraged to assist their student or join with them for their service learning projects.
- Students will be required to document their service learning hours. *There is a documentation form that is used for this purpose and it is available on our website, or from advisors, and must be signed by the person who supervised the volunteer hours.* Some volunteer sites may also have their own forms for documenting work, and these are acceptable proof of hours earned, as well.
- Along with documentation, students are also required to submit a paper or a power point presentation reflecting on and describing their experience(s). A handout explaining this paper and a sample are also available on our website or from advisory teachers.
- If you have questions or concerns, please feel free to email our service learning director, Kassie Halpin at kassieh@edisonhs.org